



## Wow Miami Fest 2026

### VENDOR CONCESSION APPLICATION AND AGREEMENT

Please note that acceptance is **not guaranteed**.

The purpose of **Wow Miami Fest 2026** is to support fundraising efforts for a non-profit organization while showcasing and celebrating Latin culture.

Therefore, we will primarily accept food vendors that represent **Latin American cuisine**. In addition, every effort should be made to showcase the diversity of Latin American foods. We want as many cuisines from different countries as possible to be represented.

Due to our **space and electrical limitations**, all applicants will be presented to a **selection committee** for approval.

#### Event Dates and Hours:

Saturday, August 1, 2026 (10:00 a.m. – 10:00 p.m.) ----

Sunday, August 2 (10:00am-10:00pm) -----

**Application Deadline:** July 24, 2026

**Application Fee:** \$25 (check or money order)

Booth fees are payable to **CM EVENTS CORP** and are considered **fully earned upon payment; no refunds will be issued**. This is a **rain-or-shine event**.

Please mark the option that best fits your participation.

#### Standard Vendor Booths

Select	Booth Type	1 Day Price	2 Day Special Price	Savings
<input type="checkbox"/>	10' x 10' Standard Booth	<input type="checkbox"/> \$700	<input type="checkbox"/> \$1,200	Save \$200
<input type="checkbox"/>	10' x 20' Standard Booth	<input type="checkbox"/> \$800	<input type="checkbox"/> \$1,400	Save \$200



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### Food Truck Space Selection

Please mark the option that best fits your participation.

Select	Space Type	1 Day Price	2 Day Special Price	Savings
<input type="checkbox"/>	Food Truck Space	<input type="checkbox"/> \$ 700	<b>\$1,200</b>	Save \$200
<input type="checkbox"/>	Stage Zone Food Truck (Premium Location)	<input type="checkbox"/> \$900	<b>\$1,600</b>	Save \$200

### Sponsorship Opportunity:

In addition to the food booth fee, food vendors also have the opportunity to become event sponsors. Sponsorship packages range from **\$250 to \$20,000** and include promotions **before and during the event.**

If you are interested in becoming a sponsor in addition to being a food vendor, please request a sponsorship brochure.

### Vendor Fees:

Two (2) checks, or Zelle at [cmvenetscorp@gmail.com](mailto:cmvenetscorp@gmail.com)

- Application Fee (\$25 – CM EVENTS CORP.)
- Booth Fee (CM EVENTS CORP.)

**Business Name:** \_\_\_\_\_

**Vendor Contact:** \_\_\_\_\_

**Address / Zip Code:** \_\_\_\_\_

**Phone:** Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Cell: \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Tax ID Number:** \_\_\_\_\_

**Products to Be Sold:** Attach complete menu with prices (**Mandatory – No Exceptions**)

**Booth Layout:** Attach a diagram of your booth on a separate sheet showing the following information: dimensions, location of service windows, electrical boxes, etc.

### Type of Booth:

\_\_\_ Tent    \_\_\_ Trailer    \_\_\_ Other



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**Electrical Requirements:**  
See **Annex 1**.

**Insurance:** Each vendor must maintain a **comprehensive general liability policy** with a minimum coverage of **\$1,000,000**. Insurance must be issued only by authorized insurance companies. A **current Certificate of Insurance** must be submitted with the application for review and compliance. A declaration page **will not** be accepted in place of a Certificate of Insurance.

<b>For Office Use Only:</b>	
<input type="checkbox"/> <b>Certificate of Insurance Received</b>	<input type="checkbox"/> <b>Current Certificate of Insurance Not Received</b>

**The Miami-Dade County Parks and Recreation Division** will provide: electricity and receptacles / trash collection. The vendor agrees to comply with the following regulations:

1. The vendor must have a tax identification number and is responsible for collecting and remitting all applicable sales taxes to the Florida Department of Revenue.
  2. The vendor shall provide its own equipment, the installation of which will be subject to the approval of the City Government's Parks and Recreation Division.
  3. Vendor employees must be neat, clean, and maintain a positive and friendly attitude toward the public.
  4. The vendor must comply with all Health Department policies as well as those of all state and local regulatory agencies. The vendor may be subject to on-site inspection by the Health Department and County Government.
  5. Vendors must set up a handwashing station before beginning food preparation.
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### HEALTH DEPARTMENT REQUIREMENTS:

The following rules apply to the service or sale of alcoholic Center public property:

- If the alcohol area is accessible to all ages, any person wishing to purchase or consume alcohol must present a valid ID.
- If the attendee is **21 years of age or older**, they must be given a **non-transferable wristband**.
- All attendees must show their wristband to be served or to consume alcohol.
- **Servers must be 21 years of age or older.**
- **Servers may not consume alcoholic beverages while serving.**
- Attendees may not be served **more than two standard drinks** at one time. The City defines a standard drink size as:
  - 12 ounces of beer
  - 5 ounces of wine
- **Shots are not permitted.**
- Alcoholic beverages must be served in **paper cups** that can be easily distinguished from soft drink cups.
- Alcohol service must **end 30 minutes before** the scheduled end time of the event.
- **Non-alcoholic beverages, water, and food must be available** at the event.



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### FIRE RESCUE DEPARTMENT REQUIREMENTS

According to the **Miami-Dade County Fire Department**, all food vendors participating in **Wow Miami Fest 2026** are required to meet the following:

- Must have a minimum of **one 2A-10BC fire extinguisher**, currently certified and tagged by a licensed fire extinguisher company (tag must show inspection within one year of the event date).
- Vendors engaged in frying, in addition to the ABC extinguisher, must also have a **Class K extinguisher**, currently certified and tagged by a licensed fire extinguisher company.
- Temporary vendor tents or canopies used for cooking or food assembly must be **fire retardant certified** in accordance with **NFPA 101, Sec. 10.3.1**.
- Concession trailers that cook foods producing grease-laden vapors are also required to have a **hood and suppression system** installed in accordance with **NFPA 96**.
- The **Department of Business and Professional Regulation** will inspect vendors prior to opening. Event staff will coordinate the inspection schedule.

### Exceptions:

- **Non-profit organizations:** Vendor must have a valid **Florida State Tax Exemption Certificate** issued in the name of the vendor on site.
- **Vendors selling non-prepared (pre-packaged) foods** are exempt.
- Cooking booths must maintain a **minimum clearance of 10 feet on two sides**.
- **Fuel containers are not permitted** on the premises.
- Each vendor is responsible for **removing and properly disposing of their own grease** from the event.

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### WASTE MANAGEMENT / RECYCLING

You are responsible for properly disposing of all waste and trash throughout the duration of the event. Immediately after the event concludes, your area must be left clean.

Failure to perform proper cleanup or damage to City property will result in the use of your **initial damage and cleaning deposit** to cover cleanup costs, property damage, or other related expenses.

Trash containers will be available for use during the event. Vendors are responsible for ensuring that their trash containers are **emptied throughout the event and at its conclusion**.

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### TENTS / CANOPIES / TEMPORARY STRUCTURES

A **standard 10x10 canopy** is allowed at events **without a special permit**. There must be **12 feet of clearance** between each group of canopies.

Canopies may be grouped in clusters of up to **8 units**.

Tents measuring **more than 200 square feet** and canopies **exceeding 400 square feet** must be **permitted and inspected** by the City Fire Department.

A **12-foot clear area** must be maintained in front of each vendor site.

Tents or canopies of **200 square feet or less** used by temporary vendors **without food preparation** are **exempt** from fire-retardant requirements.

**No tent or canopy stakes are permitted.**

Only **water barrels or weighted blocks** may be used for securing tents or canopies.

### ENTRY / SETUP

1. Vendor vehicles will enter from the **southwest side** of the park.
2. There will be **two volunteers** (provided by the event organizer) at **Gate No. 1** to escort vendors to their assigned areas for setup. (Other entry gates may be available at the discretion of the event organizer and park staff.)
3. Only **six (6) vehicles** will be allowed inside the field at a time. (**Golf carts** will be available for setup assistance, provided by the organizer.)
4. **Large vehicles** (such as semi-trucks or large trailers) will be escorted to designated areas agreed upon by the event organizer and park staff for setup and during the event.
5. All vehicles must be **off the field at least 30 minutes before** the event begins.

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### TEARDOWN / BREAKDOWN

1. Vendors must have everything **fully dismantled and packed** before vehicles are allowed back onto the field at the close of the event.
  2. **Gate No. 1()** and **Gate No. 2()** will be used as **exit gates** once the event has concluded. (Other exit gates may be made available at the discretion of the event organizer and park staff.)
  3. **Trash bins must be emptied** and taken to the dumpster at the end of the event.
  4. **No vehicles may drive in or out** of the field until all attendees have completely left the area.
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### EVENT ITEMS AVAILABLE FOR USE

- Extension cords
  - Tables
  - Small bleachers
  - Chairs
  - Water hose
  - Trash bins
  - Barrel stands (for water-filled barrels)
  - Barricades (plastic and metal)
  - Recycling containers
  - Cigarette butt receptacles
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\_\_\_\_\_  
Vendor Signature

Date

Please return this contract along with all additional required forms and **final payment no later than Monday, July 24, 2026.**

Participants will pay a **participation fee (as indicated above), payable to: CM EVENTS CORP.**

### CM EVENTS CORP

Payment due **at the time of registration.**

Send application and payment to:

### CM EVENTS CORP

Attn: **Cheyly Martinez / Wow Miami Fest 2026**

12675 SW 190th Ter

Miami, FL 33177

If you have any questions or concerns, please contact the **Organizing Committee** at **events@cmeventscorp.com** or **+1 (786) 538-5832.**

**Thank you!**

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### ANNEX 1 – Wow Miami Fest 2026

#### ELECTRICAL REQUIREMENTS FORM

**Note:** The information provided below will be used to determine your acceptance and booth placement. If you are approved to participate in this event, power and electrical connections will be provided according to the specifications listed below. **No additional accommodation will be made.**

**Food Unit Name:** \_\_\_\_\_

Do you require electricity? Yes \_\_\_ No \_\_\_

If yes, please complete the following: List all items that will require electricity (e.g., lights, heaters, freezers, etc.):

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**Amperage requested:** \_\_\_\_\_

Do you have a panel box? Yes \_\_\_ No \_\_\_

Panel Voltage: 110 volts \_\_\_ 220 volts \_\_\_

How many amps in the panel box? \_\_\_\_\_

Is the unit hardwired? Yes \_\_\_ No \_\_\_

What size SO cable? \_\_\_\_\_

110 volts – How many devices will you use? (Please list)

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220 volts – How many devices will you use? (Please list)

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#### Checklist

Mark the boxes to ensure all required materials are completed and attached:

- \_\_\_ Completed Application/Agreement and Annex 1
- \_\_\_ Certificate of Insurance (Declaration pages not accepted)
- \_\_\_ Menu with prices



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- \_\_\_ Booth diagram showing dimensions, layout, service windows, electrical boxes, etc.
  - \_\_\_ Application fee of \$25 – payable to **CM EVENTS CORP**
  - \_\_\_ Booth fee – payable to **CM EVENTS CORP**
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### ANNEX 2 – Wow Miami Fest 2026

#### CODE OF CONDUCT AND VENUE COMPLIANCE

*(Adapted from the Miami-Dade County)*

This annex is an integral part of the **Wow Miami Fest 2026 Food Vendor Participation Agreement**. All vendors, contractors, staff, and representatives involved in booth operations must comply with the standards and principles established by the **Miami-Dade County**, which aim to maintain a professional, safe, and family-friendly environment for all attendees.

Compliance with these guidelines is **mandatory**. Failure to comply may result in warnings, suspension of operations, or immediate termination of participation, **without refund** of any fees or deposits.

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#### 1. Compliance with Laws, Rules, and Regulations

All vendors must act in strict accordance with all federal, state, and local laws, as well as all applicable health, safety, operational, and regulatory codes within Miami-Dade County. Each participant is expected to exercise sound judgment, ethical behavior, and integrity at all times.

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### 2. Professional Conduct, Integrity,

Vendors must interact respectfully and professionally with the public, venue staff, organizers, and fellow participants.

Any behavior deemed aggressive, inappropriate, disrespectful, or disruptive will not be tolerated.

Discrimination or unfair treatment based on race, religion, color, gender, gender identity, sexual orientation, national origin, age, disability, or any other protected category is strictly prohibited. Likewise, verbal, physical, or visual harassment toward staff or attendees will not be tolerated.

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### 3. Workplace Safety and Permitted Behavior

Vendors must maintain their work areas in a safe, clean, and hazard-free condition.

It is strictly prohibited to work under the influence of alcohol or drugs, or to possess or distribute illegal substances within the venue.

Any form of violence, threats, unsafe conduct, or disorderly behavior will result in immediate removal from the premises.

Accidents, incidents, or unsafe conditions must be reported immediately to the Organizing Committee or authorized venue staff.

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### 4. Proper Use of Venue Property and Equipment

Vendors are responsible for the correct use of their assigned space, electrical equipment, venue infrastructure, and any resources provided by the venue or Organizing Committee.

Vendors must protect venue property and avoid damage, unauthorized modifications, or misuse of facilities.

Any damages caused by the vendor will be their full responsibility and may result in additional charges or partial/full forfeiture of the cleaning deposit.

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### 5. Staff Appearance and Presentation

All vendor employees must present themselves in a neat, hygienic, and appropriate manner for a family-oriented event.



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Appearance should align with the cultural, recreational, and community character of **Wow Miami Fest 2026**.

The venue reserves the right to request the removal of any person whose appearance or behavior is deemed inappropriate.

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### 6. Disclosures and Communications

Vendors are not authorized to make statements on behalf of the venue, **Miami-Dade County**, or **Wow Miami Fest 2026**.

All media inquiries, official communications, or public statements regarding the event must be directed exclusively to the **Organizing Committee**.

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### 7. Reporting Violations

Any vendor who becomes aware of or suspects a violation of this **Code of Conduct** must immediately report it through the channels established by the Organizing Committee.

The organization prohibits any form of retaliation against individuals who report incidents **in good faith**.